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GOVERNMENT OF THE PUNJAB
LAW AND PARLIAMENTARY AFFAIRS DEPARTMENT

NOTIFICATION
(136 of 2025)

20 AUGUST 2025

Notification No.SOR-III(S&GAD)1-2/2023, dated 19.08.2025 issued by the Regulations Wing of Services and General Administration Department, is hereby published in the Punjab Gazette (Extraordinary) for general information:

"GOVERNMENT OF THE PUNJAB
SERVICES AND GENERAL ADMINISTRATION
DEPARTMENT
(REGULATIONS WING)

Dated Lahore, the 19th August, 2025

NOTIFICATION

No.SOR-III(S&GAD)1-2/2023.- In exercise of the powers conferred under section 23 of the Punjab Civil Servants Act, 1974 *(VIII of 1974)*, Governor of the Punjab is pleased to make the following rules:

1. Short title and commencement.- (1) These rules may be cited as the Home Department (Legal Cell) Employees Service Rules 2025.

(2) They shall come into force at once.

2. Method of recruitment.- The method of recruitment, minimum qualification, age limit and other incidental matters for the posts in the functional unit shall be such as are given in the Schedule appended to these rules.

SECRETARY (REGULATIONS)
GOVERNMENT OF THE PUNJAB
SERVICES AND GENERAL ADMINISTRATION
DEPARTMENT"

(MUHAMMAD ASIF BALAL LODHI)
SECRETARY
Government of the Punjab
Law and Parliamentary Affairs Department

SCHEDULE

Name of the Department	Functional Unit	Name of the post with basic scale	Appointing Authority	Minimum Qualification for Appointment by		Method of Recruitment	Age for Initial Recruitment		Examination, training and other conditions required for confirmation
				Initial Recruitment	Promotion		Min.	Max.	
1	2	3	4	5	6	7	8	9	10
Home Department	Legal Cell	1. Senior Law Officer (BS-18)	Administrative Secretary	(i) LL.M or equivalent qualification from a university recognized by Higher Education Commission; and (ii) five years' active practice as an Advocate; or (i) LLB (50% marks in aggregate) or equivalent qualification from a university, recognized by Higher Education Commission; and (ii) seven years' active practice as an Advocate.	-	By promotion on the basis of seniority-cum-fitness from amongst Law Officers (BS-17) with five years' service as such and who have successfully completed promotion related training from Management and Professional Development Department. If none is available for promotion then by initial recruitment; or by posting of a suitable officer of BS-18 from Law and Parliamentary Affairs Department.	30	35	
Home Department	Legal Cell	2. Law Officer (BS-17)	Administrative Secretary	(i) LL.M or equivalent qualification from a university recognized by Higher Education Commission; and (ii) two years' active practice as an Advocate; or (i) LLB (50% marks in aggregate) or equivalent qualification from a university recognized by Higher Education Commission; and (ii) four years' active practice as an Advocate.	-	By initial recruitment; or by posting of a suitable officer of BS-17 from Law and Parliamentary Affairs Department.	28	35	
Home Department	Legal Cell	3. Junior Computer Operator (BS-12)	Additional Secretary	(i) (a) Intermediate (second division) from a recognized Board with three months diploma in MS Office from a recognized	-	By initial recruitment.	18	25	

				institute; or (b) ICS "(second division)" from a recognized Board; and (ii) speed of 40 words per minute of typing in English on Computer.					
Home Department	Legal Cell	4. Driver (BS-05)	Additional Secretary	(i) Middle Pass; (ii) valid LTV driving license; and (iii) five years' experience in LTV driving.		By initial recruitment.	25	35	
Home Department	Legal Cell	5. Dispatch Rider (BS-04)	Additional Secretary	(i) Middle Pass; (ii) valid Motorcycle driving license; and (iii) two years' driving experience.		By initial recruitment.	18	25	
Home Department	Legal Cell	6. Naib Qasid (BS-01)	Additional Secretary	Literate.		By initial recruitment.	18	25	