EXTRA ORDINARY ISSUE REGISTERED No. L-7532

The Punjab Gazette

PUBLISHED BY AUTHORITY

LAHORE THURSDAY FEBRUARY 01, 2024

GOVERNMENT OF THE PUNJAB
LAW AND PARLIAMENTARY AFFAIRS DEPARTMENT

NOTIFICATION
(15 of 2024)

01 February 2024

Notification No. SOR-III(S&GAD)1-18/2019, dated 30.01.2024 issued by the Regulations Wing of Services and General Administration Department, is hereby published in the Punjab Gazette (Extraordinary) for general information:

"GOVERNMENT OF THE PUNJAB
SERVICES AND GENERAL ADMINISTRATION
DEPARTMENT
(REGULATIONS WING)

Dated Lahore, the 30th January 2024

NOTIFICATION

No.SOR-III(S&GAD)1-18/2019.- In exercise of the powers conferred under section 23 of the Punjab Civil Servants Act, 1974 *(VIII of 1974)*, Governor of the Punjab is pleased to make the following rules:

1. **Short title and commencement.-** (1) These rules may be cited as the Primary and Secondary Healthcare Department (Directorate of Drugs Control, Punjab) Service Rules 2024.

(2) They shall come into force at once.

2. **Method of recruitment.-** The method of recruitment, minimum qualification, age limit and other incidental matters for the posts in the functional unit shall be such as are given in the Schedule appended to these rules.

SECRETARY (REGULATIONS)
GOVERNMENT OF THE PUNJAB
SERVICES AND GENERAL ADMINISTRATION
DEPARTMENT"

(MUHAMMAD ASIF BALAL LODHI)
SECRETARY
Government of the Punjab
Law and Parliamentary Affairs Department

SCHEDULE

Name of the Department	Functional Unit	Name of the post with basic scale	Appointing Authority	Minimum qualification for appointment by		Method of recruitment	Age for initial recruitment		Examination, training and other conditions required for confirmation
				Initial recruitment	Promotion		Min.	Max.	
1	2	3	4	5	6	7	8	9	10
1. Directorate of Drugs Control, Punjab									
Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	1. Director (Legal Affairs) (BS-19)	Chief Minister	LL.M from a university recognized by Higher Education Commission with eight years' experience as an Advocate. OR LL.B from a university recognized by Higher Education Commission with ten years' experience as an Advocate.	-	By promotion on the basis of selection-on-merit from amongst Deputy Directors (Legal Affairs) (BS-18) as such with: (a) seven years' service in BS-18, in case of initial recruitment in BS-18; and (b) twelve years' service in BS-17 and above, in case of initial recruitment in BS-17. If none is available for promotion then by initial recruitment or by posting.	32	50	-
Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	2. Director (Admin & Finance) (BS-19)	Chief Minister	M. Phil in Finance or equivalent qualification from a university recognized by Higher Education Commission with ten years' experience in the relevant field. OR MBA in Finance or equivalent qualification from a university recognized by Higher Education Commission with twelve years' experience in the relevant field.	-	By promotion on the basis of selection-on-merit from amongst Deputy Directors (Admin & Finance) (BS-18) as such with: (a) seven years' service in BS-18, in case of initial recruitment in BS-18; and (b) twelve years' service in BS-17 and above, in case of initial recruitment in	35	42	-

						BS-17. If none is available for promotion then by initial recruitment.			
Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	3. Deputy Director (Legal Affairs) (BS-18)	Administrative Secretary	LL.M from a university recognized by Higher Education Commission with five years' experience as an Advocate. OR LL.B from a university recognized by Higher Education Commission with seven years' experience as an Advocate.	-	By promotion on the basis of seniority-cum-fitness from amongst Assistant Directors (Legal Affairs) (BS-17) and Law Officers (BS-17) with five years' service as such. If none is available for promotion then by initial recruitment or by posting.	30	40	-
Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	4. Deputy Director (Admin & Finance) (BS-18)	Administrative Secretary	M. Phil in Finance or equivalent qualification from a university recognized by Higher Education Commission with five years' experience in the relevant field. OR MBA in Finance or equivalent qualification from a university recognized by Higher Education Commission with seven years' experience in the relevant field.	-	By promotion on the basis of seniority-cum-fitness from amongst Assistant Directors (Admin & Finance) (BS-17) with five years' service as such. If none is available for promotion then by initial recruitment.	30	40	-
Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	5. Assistant Director (Legal Affairs) (BS-17)	Administrative Secretary	LL.M from a university recognized by Higher Education Commission and registered as an Advocate with Punjab Bar Council. OR LL.B from a university recognized by Higher Education Commission with two years' experience as an Advocate.	-	By initial recruitment.	24	30	-
Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	6. Assistant Director (Admin & Finance) (BS-17)	Administrative Secretary	MBA in Finance or equivalent qualification from a university recognized by Higher Education Commission. OR BBA (Hons.) or equivalent qualification from a university recognized by Higher Education Commission with one year	-	By initial recruitment.	24	30	-

				experience in the relevant field from a public or private sector organization.					
Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	7. Assistant Director (Public Relations) (BS-17)	Administrative Secretary	Master's degree (second division) in Communication Sciences or Mass Communication or equivalent qualification from a university recognized by Higher Education Commission with one year experience in the relevant field from a public or private sector organization.	-	By initial recruitment.	24	30	-
Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	8. Research Officer / Assistant Director (BS-17)	Administrative Secretary	Master's degree (second division) in Social Sciences or Statistics or equivalent qualification from a university recognized by Higher Education Commission.	-	By initial recruitment.	24	30	-
Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	9. Research Officer/ Assistant Director (Procurement) (BS-17)	Administrative Secretary	Doctor of Pharmacy from a university recognized by Higher Education Commission and registered as Pharmacist in Register-A with Pharmacy Council. OR Master's degree (second division) in Social Sciences or Statistics or MBA or equivalent qualification from a university recognized by Higher Education Commission.	-	By initial recruitment.	24	30	-
Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	10. Assistant Director (MIS) (BS-17)	Administrative Secretary	MS in Computer Science from a university recognized by Higher Education Commission. OR Master's degree (second division) in Computer Science or Information Technology from a university recognized by Higher Education Commission. OR BS (Hons.) in Management Information System or Computer Science from a university recognized by Higher Education Commission with one year experience in the relevant field from a public or private sector organization.	-	By initial recruitment.	24	30	-

2. Drugs Testing Laboratories									
Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	11. Pharmacologist (BS-18)	Administrative Secretary	(i) Ph.D. in Pharmacology from a university recognized by Higher Education Commission; and (ii) registered as Pharmacist in Register-A with Pharmacy Council. OR (i) M.Phil or MS in Pharmacology from a university recognized by Higher Education Commission; (ii) registered as Pharmacist in Register-A with Pharmacy Council; and (iii) three years' experience in the relevant field from a public or private sector organization.	-	By initial recruitment.	28	35	-
Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	12. Quality Management System Manager (BS-18)	Administrative Secretary	(i) M.Phil in Pharmaceutics or Pharmaceutical Chemistry or Pharmacology or Pharmacognosy or Pharmacy Practice or equivalent qualification from a university recognized by Higher Education Commission; (ii) registered as Pharmacist in Register-A with Pharmacy Council; and (iii) three years' experience in the relevant field from a public or private sector organization. OR (i) Master's degree (second division) in Total Quality Management with basic qualification of Doctor of Pharmacy from a university recognized by Higher Education Commission; (ii) registered as Pharmacist in Register-A with Pharmacy Council; and (iii) three years' experience in the relevant field from a	-	By initial recruitment.	28	35	-

				public or private sector organization. OR (i) Master's degree (second division) in Total Quality Management with basic qualification of Master or BS (Hons.) in Chemistry from a university recognized by Higher Education Commission; and (ii) three years' experience in the relevant field from a public or private sector organization.					
Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	13. Senior Microbiologist (BS-18)	Administrative Secretary	M.Phil or M.S in Microbiology or equivalent qualification from a university recognized by Higher Education Commission with three years' analytical experience in the relevant field from a public or private sector organization.	-	By initial recruitment.	28	35	-
Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	14. Microbiologist (BS-17)	Administrative Secretary	MSc or BS (Hons.) in microbiology from a university recognized by Higher Education Commission.	-	By initial recruitment.	23	28	-
Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	15. Assistant Bacteriologist (BS-17)	Administrative Secretary	MSc or BS (Hons.) in microbiology from a university recognized by Higher Education Commission.	-	By initial recruitment.	23	28	-
Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	16. Analytical Chemist (BS-17)	Administrative Secretary	MSc or BS (Hons.) in Chemistry from a university recognized by Higher Education Commission.	-	By initial recruitment.	23	28	-
Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	17. Bio-Chemist (BS-17)	Administrative Secretary	MSc or BS (Hons.) in Biochemistry from a university recognized by Higher Education Commission.	-	By initial recruitment.	23	28	-
Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	18. Bio Medical Engineer (BS-17)	Administrative Secretary	(i) BSc or BE or BS in Biomedical Engineering or Electronics Engineering or Electrical Engineering from a university recognized by Higher Education Commission; and (ii) registered as an Engineer with Pakistan Engineering Council.	-	By initial recruitment.	23	28	-

Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	19. Budget & Accounts Officer (BS-17)	Administrative Secretary	MBA in Finance or M.Com or MSc or Master's degree (second division) in Economics or equivalent qualification from a university recognized by Higher Education Commission.	-	By initial recruitment.	23	28	-
Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	20. Networking Supervisor (BS-17)	Administrative Secretary	MS in Computer Science or Master's degree (second division) or BS (Hons.) in Computer Science or Information Technology from a university recognized by Higher Education Commission.	-	By initial recruitment.	23	28	-
Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	21. Data Processing Officer (BS-17)	Administrative Secretary	MSc or BS (Hons.) in Information Technology from a university recognized by Higher Education Commission.	-	By initial recruitment.	23	28	-
Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	22. Computer Operator (BS-15)	Director General Drug Control	(i) (a) BA (second division) from a university recognized by Higher Education Commission; and (b) four months' training in computer language; or (ii) Bachelor's in Computer Science (second division) from a university recognized by Higher Education Commission.	-	By initial recruitment.	21	28	-
3. Provincial Quality Control Board									
Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	23. Budget & Accounts Officer (BS-17)	Administrative Secretary	MBA in Finance or M.Com or MSc or Master's degree (second division) in Economics or equivalent qualification from a university recognized by Higher Education Commission.	-	By initial recruitment.	23	28	-
Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	24. Networking Supervisor (BS-17)	Administrative Secretary	MS in Computer Science or Master's degree (second division) or BS (Hons.) in Computer Science or Information Technology from a university recognized by Higher Education Commission.	-	By initial recruitment.	23	28	-

Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	25. Data Processing Officer (BS-17)	Administrative Secretary	MSc or BS (Hons.) in Information Technology from a university recognized by Higher Education Commission.	-	By initial recruitment.	23	28	-
Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	26. Law Officer (BS-17)	Administrative Secretary	LL.M from a university recognized by Higher Education Commission and registered as an Advocate with Punjab Bar Council. OR LL.B from a university recognized by Higher Education Commission with two years' experience as an Advocate.	-	By initial recruitment.	24	32	-
Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	27. Junior Computer Operator (BS-12)	Director General Drug Control	(I)(a) Intermediate (second division) from a recognized Board with three months diploma in MS Office from a recognized institute; or (b) ICS (second division) from a recognized Board; and (II) speed of 40 words per minute of typing in English on computer.	-	By initial recruitment.	21	28	-
4. Chief Drugs Controller									
Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	28. Budget & Accounts Officer (BS-17)	Administrative Secretary	MBA in Finance or M.Com or MSc or Master's degree (second division) in Economics or equivalent qualification from a university recognized by Higher Education Commission.	-	By initial recruitment.	23	28	-
Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	29. Networking Supervisor (BS-17)	Administrative Secretary	MS in Computer Science or Master's degree (second division) or BS (Hons.) in Computer Science or Information Technology from a university recognized by Higher Education Commission.	-	By initial recruitment.	23	28	-
Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	30. Data Processing Officer (BS-17)	Administrative Secretary	MSc or BS (Hons.) in Information Technology from a university recognized by Higher Education Commission.	-	By initial recruitment.	23	28	-
Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	31. Law Officer (BS-17)	Administrative Secretary	LL.M from a university recognized by Higher Education Commission and registered as an Advocate with Punjab Bar	-	By initial recruitment.	24	32	-

				Council. OR LL.B from a university recognized by Higher Education Commission with two years' experience as an Advocate.					-
Primary and Secondary Healthcare Department	Directorate of Drugs Control, Punjab	32. Junior Computer Operator (BS-12)	Director General Drug Control	(i) (a) Intermediate (second division) from a recognized Board with three months diploma in MS Office from a recognized institute; or (b) ICS (second division) from a recognized Board; and (ii) speed of 40 words per minute of typing in English on computer.	-	By initial recruitment.	21	28	-